



**2021 Annual Conference Reference Sheet**

**Dates:** November 10–12, 2021

**Conference location:** The Galt House  
140 N 4th St  
Louisville, Kentucky 40202

	On or Before 10/15/21		After 10/15/21	
	Member	Non-Member	Member	Non-Member
<b>Registration Options:</b>				
<i>Registration includes electronic handouts, breakfast on Thu and Fri, lunch on Thu, and the Wed and Thu receptions.</i>				
Attendee Full Registration	\$650	\$850	\$750	\$950
First Time Attendee Full Registration	\$650	\$650	\$750	\$750
USDA Directors Full Registration	\$650	\$650	\$750	\$750
<b>Optional Activities: <i>Additional Fees apply.</i></b>				
Pre-Conference Session	\$75	\$75	\$100	\$100
Spouse/Guest Full Registration	\$225	\$225	\$325	\$325
Additional President’s Reception Tickets	\$75	\$75	\$75	\$75
<i>Registration rate includes reception.</i>				
Additional Light-Reception Tickets	\$35	\$35	\$35	\$35
<i>Registration rate includes reception.</i>				

**Sleeping Room Information and Rates (add 16.07% tax as of 3/2020):**  
Before October 15, 2021 Deluxe Guest Rooms are \$189.00 plus taxes per night. After October 15, 2021 rooms are at the regular rate as available. Room block rate includes complimentary WiFi access in sleeping rooms and meeting space

Rooms are available for Government Rate.

Rates are available three days prior to and three days post conference.

**Travel Information**

Louisville Mohammed Ali International Airport (SDF) is about an 11-minute drive (six (6) miles from the Galt House. Ride share, taxi and rental cars are available. For more ground transportation go here: <https://www.flylouisville.com/getting-to-and-from-the-airport/>

**Parking at the Galt House:** Discounted rate of \$15.00 per vehicle per night for self-parking and \$28.00 per vehicle per night for valet parking.

Dear <Supervisor’s Name>,

I would like your approval to attend the 2021 NREDA Annual Conference, *Distilling a Brighter Future for Rural America*. This conference is a unique power-packed design of general sessions, mobile classrooms, panels and breakout sessions presented by industry leaders. Topics include real-life economic development success stories and out-of-the-box thinking strategies sure to offer creative solutions to common industry challenges.

The conference includes a two and a half day learning experience which includes the conference session. Should I have the opportunity to attend the preconference session, I would like to have the approval to do so and have included it in the estimate below.

Registration also includes full access to speakers, sessions, panels, breakfast, luncheons and networking receptions. The conference will give me tangible takeaways we can apply at **<organization name here>**.

The conference takes place at The Galt House in Louisville, Kentucky November 10–12, 2021.

Here is the approximate cost of my attendance:

Airfare: <\$xxx>

Transportation/parking: <\$xxx>

Hotel: <\$xxx>

Meals: <\$xxx>

Pre-Conference Session Fee: <\$xxx> (<\$xxx> after October 15)

Conference Fee: <\$xxx> (<\$xxx> after October 15)

Total: <\$xxx>

My attendance at the 2021 NREDA Annual Conference is a wise investment for **<organization name here>**. The contacts I'll make and the ideas I'll come away with will help maximize my abilities to impact **<community name>**'s growth and development.

Thank you for the consideration. I look forward to your approval.

Sincerely,  
**<Your Name here>**